

Friday, 8 September 17

Dear Parents/Carers,

We are pleased to inform you that our extended schools programme is back. Like before, the sign up procedure will remain online via our school website using the following steps.



**STEP 1:** Get online and enter: [www.eps.barking-dagenham.sch.uk](http://www.eps.barking-dagenham.sch.uk) into the address bar.

**STEP 2:** On the homepage, click '**Welcome**' then select the option '**Clubs & Sport**'.

**STEP 3:** The following boxes need to be completed in order to submit your child's application.

Example:

**Child's Name:** Lucy Smith

**Childs Class:** 3B

**Parent's email:** T.Smith301@outlook.com

**1<sup>st</sup> Choice Club:** Gymnastics - Thursday

**2<sup>nd</sup> Choice Club:** Arts & Crafts – Wednesday

**3<sup>rd</sup> Choice Club:** Movie – Thursday

If you have any questions or problems with the application system, please do not hesitate to contact me. Additionally, if you do not have access to a computer/internet at home I will be happy to arrange a time for you come in and apply using the schools IT room. Please see Miss Jeffs or contact a member of the reception staff to arrange this.

A variety of new clubs have been arranged for this 'Autumn Term 1' starting **Monday 18<sup>th</sup> September 2017**. You are able to apply for ONE club per child, therefore we can aim that the learning activities provided can be enjoyed by as many children as possible. Your child will then receive their designated club via letter as normal by **Friday 15<sup>th</sup> September 2017**.

Please remember that, once accepted children now go straight to their club at the end of their school day 3:00/3:15pm. Children are still allowed to bring a healthy snack to be enjoyed if they wish to do so. Children will then be handed back to their parents from the school playground at 4.30pm. *Please note – continued lateness for collection of children will result in children being withdrawn from their club.*

**Miss Jeffs, PE & Clubs Co-Ordinator.**

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**Partnership Learning**